

Myerlee Circle Condominium Association

6945 Dog Leg Way
Fort Myers FL 33919

Clubhouse Rental

Arrangements for renting the Clubhouse are to be made with the Clubhouse Director. If that person is not available, you may submit your request to the Board of Directors. All requests must be in writing.

A refundable check in the amount of \$75.00, made payable to Myerlee Circle Condo Association, to cover the cost of any cleaning and repair, if necessary, must be with the written request. An inspection of the facilities, both before and after the event, will be arranged with a Board member.

Requests for use of the clubhouse should be made a minimum of one week prior to the event.

A member of our Association must sponsor the event and live in the Circle in order to arrange rental. The event must be a social function. Functions that are religious, for profit, political, or commercial in nature are not allowed.

The party host may rearrange furniture in the clubhouse to accommodate guests, but furniture must be returned to its original location. Paper products, coffee, etc, in the kitchen or storage areas shall not be available for private use. Tablecloths belonging to the Circle may be used but must be laundered and returned promptly. A short review for renting the Clubhouse can be found in the Association's directory under Regulation (rules #6, A, B, & C)

Loading and unloading of food, furnishing, musical equipment, etc., used for the event shall be done in an area and manner approved by the Board. Such activities and guest parking shall be arranged and controlled so as to not block or preclude use of streets and driveways by residents.

The Host of the private party shall be responsible for cleaning up immediately following the event and returning the rooms to proper order. In the unlikely event that damage is done to the Clubhouse and/or its carpeting, furnishing, etc, and \$75.00 deposit does not cover the full cost of cleaning and/or repairs, the owner is responsible to cover the excess cost.

I agree to comply with the rules stated above.

Dated: _____

Signature of owner: _____

Date and time of event: _____

Board Member Signature: _____

Submit this form to our Clubhouse Director, Cynthia McComb, via email:

cynthiamccomb8@yahoo.com or phone 260-402-7244.